

Minutes of the
City Commission for the City of Traverse City
Regular Meeting
December 15, 2014



A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem Barbara D. Budros, James Carruthers, Jeanine Easterday, Gary Howe, Ross Richardson, Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

As requested by Commissioner Jim Carruthers, Agenda Item 2(g) was removed from the Consent Calendar for individual consideration.

2. Consent Calendar

Moved by Carruthers, seconded by Richardson, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the December 1, 2014, Regular Meeting, and December 8, 2014, Study Session, be approved.
- b. the resolution recommending approval of a request from The Filling Station Microbrewery, Inc., for a New Wine Makers License, be adopted; and that the City Clerk be authorized to issue a Liquor License Registration to The Filling Station Microbrewery, Inc. to operate such license at 642 Railroad Place.

- c. the Local Governing Body Resolution for Charitable Gaming Licenses (issued by the Michigan Lottery), to recognize HANDDS to the Rescue as a local non-profit organization, be adopted.
- d. Traffic Control Order 575, which prohibits parking on the south side of 11th Street from Elmwood Avenue to Division Street and restricts the north side of 11th Street adjacent to the Grand Traverse Area Veterans Memorial Park to handicap parking, be adopted to be made permanent.
- e. the City Manager be authorized to issue a purchase order to Monroe Truck and Equipment of Flint, in the amount of \$78,476 for the purchase and installation of the required parts and equipment needed on two (2) 2015 Ford F350 Truck Cab and Chassis and two (2) 2015 Ford F550 Truck Cab and Chassis, with funds available in the Garage Fund.
- f. the City Manager be authorized to declare a 2001 Holder Tractor surplus, that the competitive bidding process be waived, and that the City Manager be authorized to issue a purchase order to Fredrickson Supply in the amount of \$81,686.60 for the purchase of a 2015 Wacker Neuson WL32 wheel loader with attachments, with funds available in the Garage fund.
- g. Removed from the Consent Calendar.
- h. an amendment to the Traverse City Code of Ordinances, *Parking Meter Ordinance Clarifications*, Sections 484.02, 484.03 and 484.04, which updates the ordinance to reflect the centralized pay stations as well as new payment options, as recommended by the Downtown Development Authority Board of Trustees, be introduced and scheduled for possible enactment on January 5, 2015.

CARRIED unanimously

Items removed from the Consent Calendar

- a.

Consideration of approving parking permit rates for public parking lots and

the Larry C. Hardy Parking Garage and Old Town Parking Garage, as recommended by the Downtown Development Authority Board.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Howe, seconded by Budros, that the parking permit rates for surface lots and public parking garages as outlined in the Downtown Development Authority Executive Director's December 9, 2014, communication, as recommended by the Downtown Development Authority Board of Trustees, be approved.

Rob Bacigalupi, Downtown Development Authority Executive Director
Margaret Schaal, 1403 North Orchard – expressed opposition
Tomas Webb, 638 West Orchard Drive – made general comments

Roll Call:

Yes - Easterday, Howe, Richardson, Werner, Budros, Estes.

No - Carruthers.

CARRIED.

3. Old Business

3(a).

Public hearing regarding the establishment of a Brown Bridge Trust Parks Improvement Fund, establishing a budget for the remainder of the fiscal year for the fund and authorizing the transfer of Brown Bridge Trust Fund principal in excess of \$12 million to the Brown Bridge Trust Parks Improvement Fund and consideration of approving the related actions.

The following addressed the Commission:

Jered Ottenwess, City Manager

Mayor Michael Estes opened the public hearing.

There being no one present desiring to speak, Mayor Michael Estes closed the public hearing.

Moved by Richardson, seconded by Carruthers, that the establishment of a Brown Bridge Trust Parks Improvement Fund, effective January 1, 2015, and the budget amendments for Fiscal 2014/2015 as outline in the City Treasurer/Finance Director's memo of December 5, 2014, be approved.

CARRIED unanimously

3(b).

Public hearing regarding allocating \$75,000 for seasonal employees to augment sidewalk and trail snow removal efforts and consideration of authorizing the allocation.

The following addressed the Commission:

Jered Ottenwess, City Manager

Mayor Michael Estes opened the public hearing.

There being no one present desiring to speak, Mayor Michael Estes closed the public hearing.

Moved by Richardson, seconded by Howe, that the budget amendment to increase the budgeted revenue and budgeted expenses in the General Fund by \$75,000 for seasonal employees to augment snow removal operations, be approved.

CARRIED unanimously.

4. New Business

None.

5. Appointments

5(a).

Consideration of establishing an ad hoc interview committee to make a recommendation regarding two appointments to the Board of Tax Review.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Richardson, seconded by Carruthers, that Barbara Rishel (seat held by Barbara Rishel) be reappointed to one three-year term expiring December 31, 2017, on the Board of Tax Review, and that Nathan Miller be appointed to one three-year term (seat held by Thomas Carney) effective January 1, 2015, and expiring December 31, 2017, on the Board of Tax Review.

CARRIED unanimously.

5(b).

Consideration of approving the Mayor's appointment to the Traverse Area District Library Board.

The following addressed the Commission:

Benjamin Marentette, City Clerk

Moved by Richardson, seconded by Carruthers, that the Mayor's reappointment of Geoff Streit to a four-year term (seat previously held by Geoff Streit), expiring December 31, 2018, on the Traverse Area District Library Board, be approved.

CARRIED unanimously.

5(c).

Consideration of approving the Mayor's appointment to the Planning Commission.

The following addressed the Commission:

Benjamin Marentette, City Clerk

Moved by Budros, seconded by Howe, that the Mayor's appointment of Linda Koebert to a three-year term (seat previously held by Cecil McNally), expiring November 13, 2017, on the City Planning Commission, be approved.

Rick Buckhalter, 932 Kelley Street – expressed support

Roll Call:

Yes - Carruthers, Easterday, Howe, Budros, Estes.

No - Richardson, Werner.

CARRIED.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.

2. Minutes of the Planning Commission meetings of November 4 and 18, 2014.
 3. Minutes of the Traverse City Light and Power Board meeting of November 11, 2014.
- e. Reports and correspondence from non-City officials.
1. Minutes of the Traverse Area District Library Board meeting of October 23, 2014.
 2. Fractile Emergency Response Reports from North Flight for October and November 2014.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None
2. General.
3. Mayor and City Commissioners.

Commissioner Jim Carruthers
Jered Ottenwess, City Manager

General public comment:

Linda Koebert, 319 Washington Street
Rick Buckhalter, 932 Kelley Street

There being no objection, Mayor Michael Estes declared the meeting adjourned at 7:56 pm.

Approved: _____,
(Date) (Initials)

Benjamin C. Marentette, CMC
City Clerk